

City of Othello  
Regular Council Meeting  
April 8, 2013

**CALL TO ORDER:**

Mayor Tim Wilson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Present: Mayor Tim Wilson; Councilmembers: Eugene Bain, Ken Caylor, Dan Dever, Genna Dorow, Kenneth Johnson, and Mark Snyder.

Also Present: City Administrator Ehman Sheldon; Department Heads: Public Works Director Terry Clements, Police Chief Steven Dunnagan, Finance Officer Spencer Williams; Receptionist/Clerk Rebecca Perez-Ozuna and City Attorney Katherine Kenison.

Absent Was: Councilmember Charles Garcia.

Council carried a motion to approve the absence of Councilmember Charles Garcia. M/S Dorow/Dever.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Snyder/Bain.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of March 25, 2013
- B. Approval of Payroll and Related Expenses
- C. Approval of Accounts Payable Checks
- D. Set Public Hearing for Request to Vacate City Right-of-Way for May 13, 2013

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 42406 to No. 42456 in the amount of \$ 61,136.00  
Payroll and Related Expenses Check No. 28231 to No. 28265 in the amount of \$ 273,311.09

Council carried a motion to approve the Consent Agenda as presented. M/S Johnson/Caylor.

**DISCUSSION OF PERSONNEL POLICY**

Ehman Sheldon, City Administrator, reported that goals had been set and one was the personnel policy. Mr. Sheldon commented that the changes presented have been reviewed and considered by legal counsel and insurance authority (WCIA).

Council carried a motion to ACCEPT THE CHANGES MADE TO THE PERSONNEL POLICY. M/S Dever/Caylor.

Ehman Sheldon, City Administrator, mentioned that we will be moving on to cover Registered Domestic Partner and Families Medical Leave Laws, Washington Family Leave Law (which is different from the federal), Washington Care Act, and the Military Family Leave Act that will be presented to the Council in the future.

**AMENDMENT TO RESOLUTION TO CHANGE RECREATIONAL FACILITY RENTAL FEES**

Molly Klippert, Park and Recreation Coordinator, reported that the Council Parks and Recreation Committee recently revisited the proposed recreational facility rental fees. Ms. Klippert advised the Council of the suggested new rental fees that the Council Parks and Recreation Committee agreed upon and mentioned that the main changes will be for the weekend tournaments. Ms. Klippert recommended that Council approve the resolution for park rental rates. Councilmember Dorow commented that fencing and mound was a one-time set up for the fee, so that way it is known that Public Works will not be going out time after time. Councilmember Snyder commented that it is all put together as a group, which makes it a little easier. Councilmember Johnson mentioned that he was confused as the fees include \$800.00 for the weekend which includes mounds, fencing and maintenance but then it has an add on fee for the mounds of \$100.00.

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Councilmember Snyder and Ms. Klippert mentioned that that is a fee if the mound is requested to be moved or if it is a one-time rental. City Attorney, Katherine Kenison, stated that there is no problem with the wording, as long it is clarified in the application what is included.

Council carried a motion to approve the AMENDMENT TO RESOLUTION TO CHANGE RECREATIONAL FACILITY RENTAL FEES. M/S Johnson/Snyder. This shall be known as Resolution No. 2013-05

**RESOLUTION TO SURPLUS EQUIPMENT**

Police Chief Dunnagan presented a list of equipment, furniture and a vehicle from the Police Department and IT that need to be surplus as they are no longer needed or used. Chief Dunnagan mentioned to the Council that most of the equipment that they have is usually sent to Propertyroom.com and that the equipment belonging to IT will be sold through sealed bids. Chief Dunnagan commented that it has not been decided how to dispose of the 1957 Ford vehicle.

Council carried a motion to approve the RESOLUTION TO SURPLUS EQUIPMENT. M/S Dorow/Dever. This shall be known as Resolution No. 2013-06

**RESOLUTION TO APPOINT OFFICIAL NEWSPAPER**

Ehman Sheldon, City Administrator, reported that bids were received for the designation as the official newspaper as following:

Columbia Basin Herald	\$7.33 per single column inch
The Othello Outlook	\$7.30 per single column inch

Council carried a motion to approve A RESOLUTION DESIGNATING THE OTHELLO OUTLOOK AS THE CITY'S OFFICIAL NEWSPAPER. M/S Caylor/Dorow. This shall be known as Resolution No. 2013-07

**NEW BUSINESS**

**Mayor's Announcements**

- April 9<sup>th</sup> is the Fire Council Annual Meeting at the fire station at 7:00 p.m. If you need anything like a copy of the contract, see Ehman. (Snyder, Bain, Johnson)
- The Negotiation Committee will meet with the IUOE (Operating Engineers) Wednesday, April 10<sup>th</sup> at 9 a.m. in Conference Room 3. Please be here by 8:30 a.m. (Dever, Caylor, Dorow)
- Having provided the Council an opportunity to review a selection of chairs, the desires of the Council are unclear. Recall, we budgeted \$1,800.00 for purchase of new chairs. So, I am asking Council what direction you want to take relative to new chairs.
- Union Negotiation Committee will meet with Teamsters on April 22<sup>nd</sup> at 9 a.m. at City Hall. Please be here by 8:30 a.m.
- P.D.C. is due April 15<sup>th</sup>.

**ADJOURNMENT**

With no further items to discuss, Mayor Wilson adjourned the Council meeting at 7:21 p.m.

By: \_\_\_\_\_  
TIM WILSON, Mayor

ATTEST:

By: \_\_\_\_\_  
REBECCA PEREZ-OZUNA, Receptionist